

40th BMSS ANNUAL MEETING & EXHIBITION

Royal Northern College of Music, 03-05 September 2019

EXHIBITOR INFORMATION

MEETING LOCATION:

The Royal Northern College of Music (RNCM), 124 Oxford Road, Manchester, M13 9RD, UK.
(Tel: 0161 907 5200). A map showing the location of the RNCM is available below (Appendix 1).

VENDOR EXHIBITION:

The vendor exhibition will be located in the concourse of the RNCM building. A plan of the exhibition layout is available below (Appendix 2). The RNCM concourse is adjacent to the college foyer, where delegate registration will take place. Lunches and morning/afternoon refreshments will be served in the RNCM concourse, from three food/beverage service points distributed within the exhibition area. There are a number of time slots scheduled in the scientific programme to allow delegates ample opportunity to visit the vendor exhibition; Social Evening (Tuesday 3rd September, 19:00-23:00), and refreshment & lunch breaks (Wednesday 4th September and Thursday 5th September).

NOTE 1: There is no afternoon tea break on the final day of the meeting (Thursday 5th September).

EXHIBITION SET UP/BREAK DOWN:

Exhibitors may set up their exhibits in the RNCM concourse between 09:00 and 18:00 on Tuesday 3rd September and/or between 08:00 and 10:00 on Wednesday 4th September (prior to the morning refreshment break). Breakdown may commence after 15:00 on Thursday 5th September.

NOTE 1: Set up must be suspended prior to the start of the welcome mixer (Tuesday 3rd at 19:00).

Exhibitors are responsible for transporting all of their exhibit material to and from the venue. There is limited storage capacity to facilitate shipping of material in advance of the meeting (or hold material for delayed return shipment after the meeting). If such deliveries/collections are required, they will only be accepted from Monday the 2nd September 2019 onwards. Exhibitors should liaise directly with the **RNCM conferencing team** with regard to advanced delivery and/or deferred return shipment (BMSS personnel will only be on site from Monday 2nd - Thursday 5th September 2019).

NOTE 1: All items for advanced delivery should be marked as follows:

BMSS ANNUAL MEETING

[Company Name], c/o Joanne Dooley,
ROYAL NORTHERN COLLEGE of MUSIC, 124 Oxford Road, Manchester, M13 9RD.

RNCM CONFERENCE & CATERING TEAM:

Head of Conference & Catering: Joanne Dooley

[T]: +44 (0) 161 907 5248 [E]: joanne.dooley@rncm.ac.uk [W]: www.rncm.ac.uk

Conference and Catering Sales Administrator: Louise North

[T] +44 (0) 161 907 5353 [E]: louise.north@rncm.ac.uk

SELF-DRIVE DELIVERIES [2nd & 3rd SEPTEMBER 2019]:

Exhibitors wishing to unload their self-drive cars/vans on Monday/Tuesday should access the rear of the RNCM via the Rosamond Street West entrance to the RNCM service yard.

NOTE 1: Access to the RNCM service yard is for the loading and unloading of vehicles only.

Exhibitors must park their vehicles in a public car park (Appendix 1).

EXHIBITION FURNITURE & POWER:

As advertised, each exhibition plot includes one (1) table, and two (2) chairs (double/triple/quadruple plot bookings include the above furniture *pro rata*). In addition, each plot is equipped with two (2) 13A 240V sockets (multiple plot bookings include sockets *pro rata*).

NOTE 1: *Exhibitors that do not require their default allocation of furniture should inform the BMSS Meetings Secretary by Friday 2nd August 2019.*

NOTE 2: *Exhibitors are advised to bring 240V extension leads to ensure optimum power access.*

FULL REGISTRATION BADGE & EXHIBITION PASS ACCESS:

As advertised, each exhibition plot booking includes one (1) complimentary **full conference registration** (multiple plot bookings include full complimentary registrations *pro rata*). Names of staff taking up such complimentary full registration(s) must be submitted to the BMSS administrator **before Friday the 2nd August 2019**. Any additional staff wishing to attend the scientific sessions must register separately as a full delegate *via* the BMSS website. All staff solely attending the exhibition must register, on arrival, at the BMSS registration desk to obtain their complimentary **exhibitor exhibition pass** (which will show the name of their company only).

NOTE 1: *Exhibition passes do not give access to the oral or poster scientific sessions.*

NOTE 2: *The presenting author of each poster must be a fully registered delegate.*

NOTE 3: *Attendees with exhibition passes are most welcome to attend the social evening.*

NOTE 4: *Complimentary full registration badges must be assigned to nominated individuals.*

The assignee's name(s) must be submitted to the BMSS Administrator by 2nd August 2019.

CONFERENCE DINNER:

The conference dinner (Wednesday 4th September, 20:00) will be held in the National Football Museum, Urbis Building, Cathedral Gardens, Todd St, Manchester, M4 3BG (Appendix 3). Dinner will be preceded by a drinks reception starting at 19:30pm in the Hall of Fame within the museum.

NOTE 1: *Sponsors' & Exhibitors' representatives wishing to attend the conference dinner and drinks reception are required to purchase a ticket (on-line) for the event in advance:*

<https://www.bmss.org.uk/meeting-booking/bmss40-social-event-tickets/>

SCIENTIFIC PROGRAMME & ABSTRACTS:

The full scientific programme and E-Abstract Book (password protected) will be available for download prior to the start of the meeting (www.bmss.org.uk).

WIFI:

Free WiFi is available within the RNCM. The Log in protocol and passwords may be obtained from the conference registration desk on arrival.

MESSAGES:

A notice board will be available next to the BMSS registration desk, in the RNCM foyer, where text messages (*i.e.* not marketing material) may be displayed at the discretion of the organisers.

ACCOMMODATION:

Accommodation is not included. The 40th BMSS Annual Meeting coincides with several other major conferences in Manchester. Consequently, hotel accommodation is anticipated to be at a premium. The BMSS, through its exclusive accommodation partner **HelmsBriscoe**, have secured a range of hotel rooms at preferential rates (£88 - 149) for delegates and exhibitors. Details and prices are available on the BMSS website: www.bmss.org.uk/bmss-annual-meeting-2019/accommodation/

PUBLIC PARKING:

Please refer to Appendix 1

1. RNCM underground car park, located next to the College in the basement of the Sir Charles Groves Hall of Residence, off Rosamond Street West. Open from 17:30-23:00 on weekday evenings and from 07:30-23:00 at the weekend, costing £3.50 (payable on foot at the machine). Please note that overnight car parking is not permitted and will be subject to a £50 fine.
2. The U. Manchester Booth Street car park is situated off Booth Street West. Open 06:00-24:00.
3. The Aquatics Centre NCP car park is situated off Booth Street East. Open 06:00-24:00.

BMSS40 CONFERENCE OFFICE:

A temporary BMSS office within the RNCM will be open to support exhibitor's representatives.

BMSS EXHIBITION MANAGEMENT/VENDOR SUPPORT

BMSS Meetings Secretary: Mark McDowall

[T]: +44 (0) 161 998 7757* **[E]: mark_mcdowall@icloud.com**

[M]: +44 (0) 778 0683534

BMSS Administrator: Lisa Sage

[T]: +44 (0) 160 681 0562* **[E]: admin@bmss.org.uk**

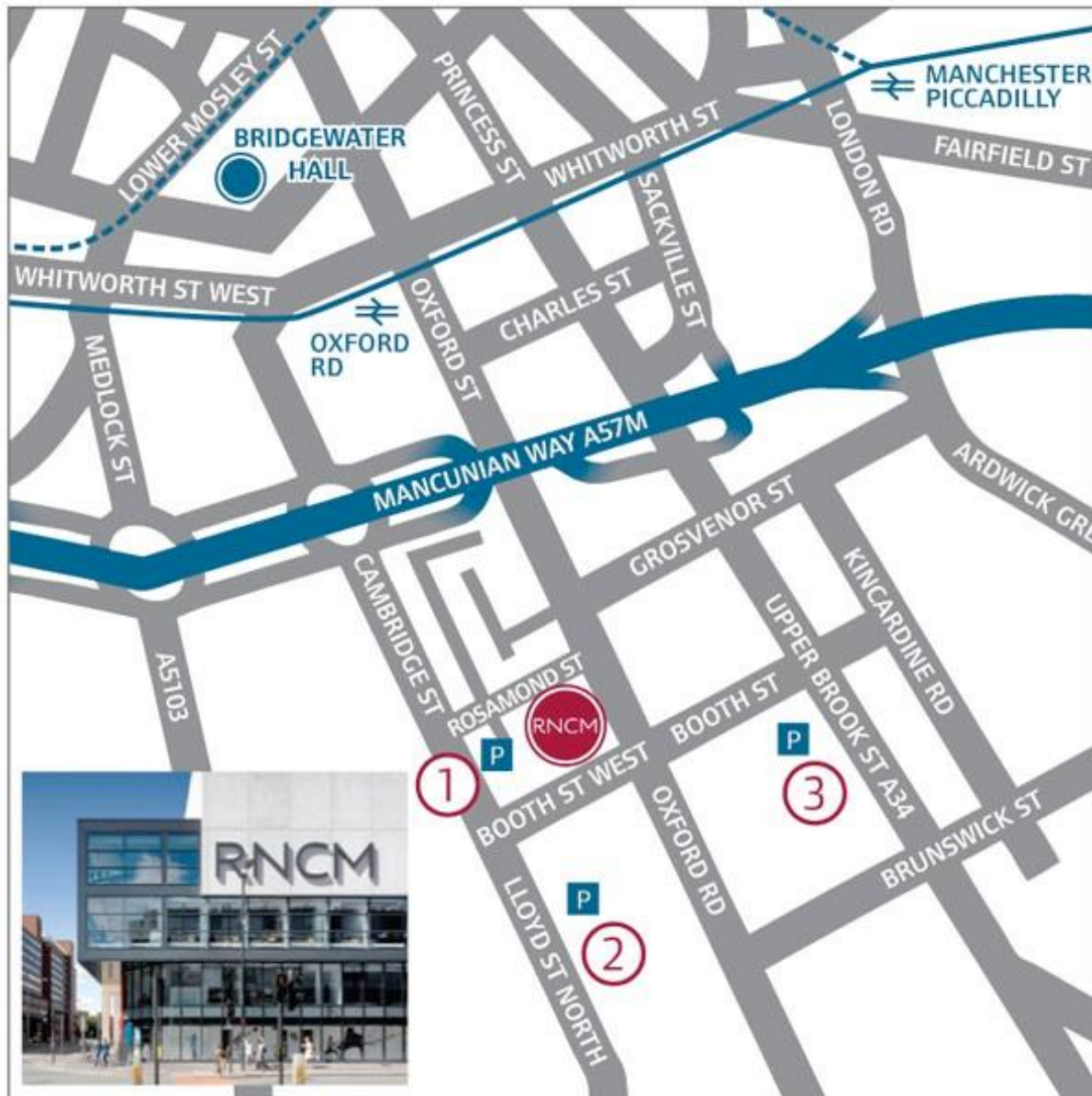
[M]: +44 (0) 758 2213034

**** These numbers will NOT be manned after Friday 30th August 2019.***

APPENDIX 1: BMS40 CONFERENCE VENUE

The Royal Northern College of Music (RNCM)

124 Oxford Road, Manchester, M13 9RD, UK.



PUBLIC PARKING

1. RNCM underground car park, located next to the College in the basement of the Sir Charles Groves Hall of Residence, off Rosamond Street West. Open from .305pm – 11.00pm on weekday evenings and from 7.30am – 11.00pm at the weekend, costing £3.50 (payable on foot at the machine). Please note that overnight car parking is not permitted (£50 fine).
2. The University of Manchester Booth Street car park is situated off Booth Street West. Open 6am – midnight.
3. The Aquatics Centre NCP car park is situated off Booth Street East. Open 6am – midnight.

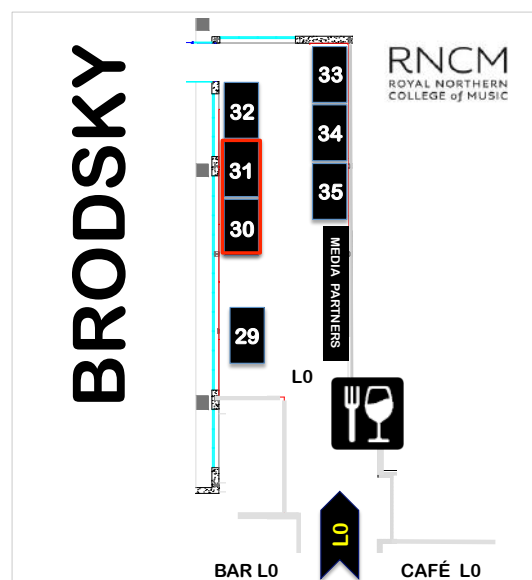
APPENDIX 2: BMSS40 EXHIBITION PLAN

The Royal Northern College of Music (RNCM)

124 Oxford Road, Manchester, M13 9RD, UK.

THE EXHIBITION PLAN:

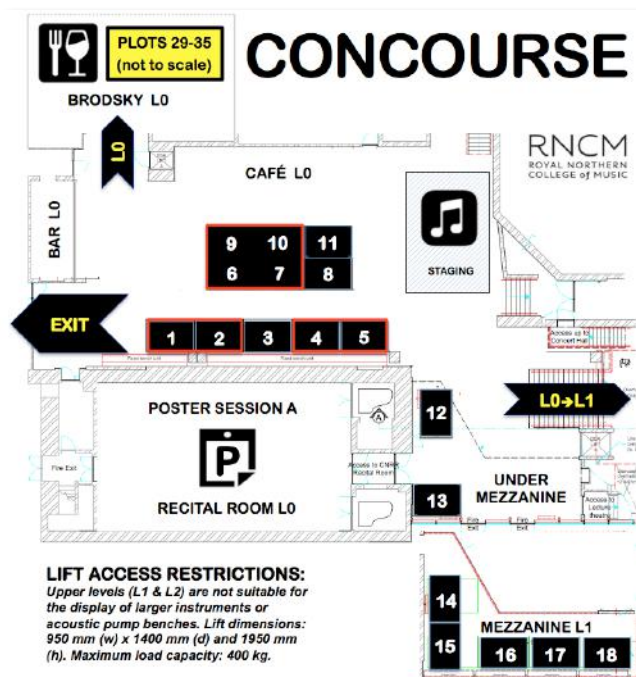
Set within the three interconnected levels (L0, L1, L2) of the RNCM concourse. The two BMSS40 lecture theatres, and a poster hall, connect directly to the concourse. The Brodsky room connects directly to the café & bar area on L0 of the concourse. Two catering points are located on the upper levels of the concourse L1 & L2. A third catering point is located in the Brodsky room on the ground floor L0. Live music will be performed in the café & bar area of the concourse L0 on the evening of Tuesday 3rd September 2019.



RNCM CONCOURSE
 1&2: BRUKER
 3: VRS-Recruitment
 4&5: SCIEX
 6&7: SHIMADZU
 8: KRSS
 9&10: SHIMADZU
 11: KR ANALYTICAL
 12: HICHROM
 13: PROVIDION
 14: AGILENT
 15: BIOPHARMA
 PROCESS SYSTEMS
 16: VERULAM
 17: ANATUNE
 18: LECO
 19&20: THERMO FISHER
 SCIENTIFIC
 21: MS VISION
 22: ATG SCIENTIFIC
 23: CHROMATOGRAPHY
 DIRECT
 24: ADVION
 25: SPEX Europe
 26: JAYTEE
 27: ROMIL
 28: PHOTONIS

RNCM BRODSKY
 29: HAMAMATSU
 30&31: WATERS
 32: BIOTAGE AB
 33: MS Tech Solutions
 34: PROTEOME
 SCIENCES
 35: CE INSTRUMENTS

MEDIA PARTNERS
 A: SAGE Publishing
 B: LABMATE
 C: ANALYTICAL
 Scientist
 D: BIOANALYSIS Zone



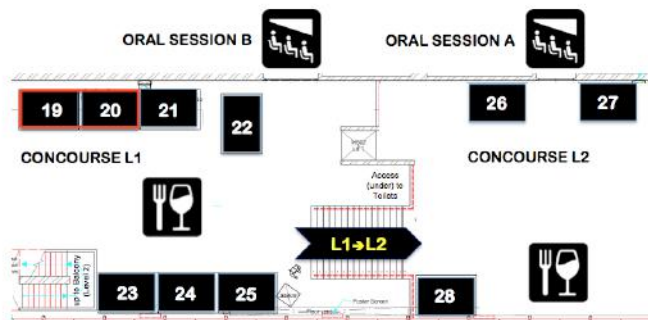
LIFT ACCESS RESTRICTIONS:
 Upper levels (L1 & L2) are not suitable for the display of larger instruments or acoustic pump benches. Lift dimensions: 950 mm (w) x 1400 mm (d) and 1950 mm (h). Maximum load capacity: 400 kg.

EXHIBITION PLOTS:

- Standard 'bare' plot: 3x2 m (6 m²).
- 2x 13 Amp power sockets included.
- 1x table, 1x tablecloth & 2x chairs included per plot (on request).
- Standard plots may be combined.
- NOTE: Plots 12, 13, 26, 27 and the Brodsky room have a height restriction of 2 meters.

PRICE:

- Single plot (6 m²) £1,000
- Double plot (12 m²) £1,975
- Triple plot (18 m²) £2,950
- Quadruple plot (24 m²) £3,900



EXHIBITOR REGISTRATION

Each exhibition plot (6 m²) entitles the exhibitor to one (1) complimentary full registration badge and up to three (3) exhibition passes.

SPONSORSHIP OPTIONS

To review the multiple sponsorship options available (from £275) including the premier BMSS Social Evening & Curry Night please visit the BMSS40 Event Page on the BMSS website: www.bmss.org.uk

APPENDIX 3: BMSS40 CONFERENCE DINNER

The National Football Museum, Urbis Building,
Cathedral Gardens, Todd St, Manchester, M4 3BG.

