BMSS 2026

Exhibitor Information

Thank you for your support of BMSS 2026. We're excited to see you soon!

BMSS 2026 MEETING & EXHIBITION

Royal Armouries, Leeds: 8th – 10th September 2026

EXHIBITOR INFORMATION

MEETING LOCATION:

The Royal Armouries, Armouries Drive, Leeds, LS10 1LT, United Kingdom (Royal Armouries Website). A map showing the location of the venue is available below (Appendix 1).

VENDOR EXHIBITION:

The vendor exhibition will be located in Royal Armouries Hall within the main museum building. A plan of the exhibition layout is available below (Appendix 2, correct as of 27th July 2026). The exhibition space is located on the ground floor, off the main museum concourse.

Lunches and morning/afternoon refreshments will be served in the exhibition room from catering stations distributed within the exhibition area. There are numerous time slots scheduled in the scientific programme to allow delegates ample opportunity to visit the vendor exhibition including the Social Evening (Tuesday 8th September, 19.00 – 21.00), and refreshment & lunch breaks (Tuesday 8th September - Thursday 10th September).

EXHIBITION SET UP/BREAK DOWN:

Exhibitors may set up their exhibits between **8.00 and 13.00** on Tuesday 8th September. Breakdown may commence after 2.30 pm on Thursday 10th September.

All set up must be suspended prior to the start of the welcome mixer (Tuesday 8th at 19.00).

Exhibitors are responsible for transporting all their exhibit materials to and from the venue.

COURIER DELIVERIES [PRIOR TO TUESDAY 8th SEPTEMBER 2026]:

Courier deliveries and short-term storage of exhibition items are available at the Royal Armouries. However, it should be noted that conferences & exhibitions run alongside their normal operations.

All deliveries will be accepted from 2 working days prior to the day of the event and should be clearly marked with the following:

*Event Name: (**BMSS Annual Meeting 2026**)*
*Event Date: (**8-10 September 2026**)*
*Event Organiser: **BMSS Kat Hollywood***
*Room Name: **Royal Armouries Hall***
Full name of exhibitor representative on site managing the delivery:
Organisation Name:
Stand Number:
Details of items:
Box number (1 of 3, 2 of 3, 3 of 3 etc.)

And delivered to the following address:

Royal Armouries Conferences & Events
Armouries Drive
Leeds
LS10 1LT

Anything that does not follow the above labelling layout cannot be guaranteed to make it to the event. The Royal Armouries or BMSS do not accept any responsibility for missing items.

The Royal Armouries does not have a designated storage area for use before or after the event and therefore everything is left at your own risk. No items can be delivered more than 2 days before the event and if not collected within 2 days of the event, the Royal Armouries will arrange disposal.

For return collections, please ensure that a clear return address is printed and clearly visible. The courier arriving for collections must be directed to the Royal Armouries conference and events team and be able to provide the name of the event and the return collection details.

SELF-DRIVE DELIVERIES [TUESDAY 8th SEPTEMBER 2026]:

Option 1:

Exhibitors bringing a small number of items to set up/derig their stands may wish to consider the drop off bays on Armouries Drive. **Note:** These are ANPR monitored and have a maximum 15-minute stay.

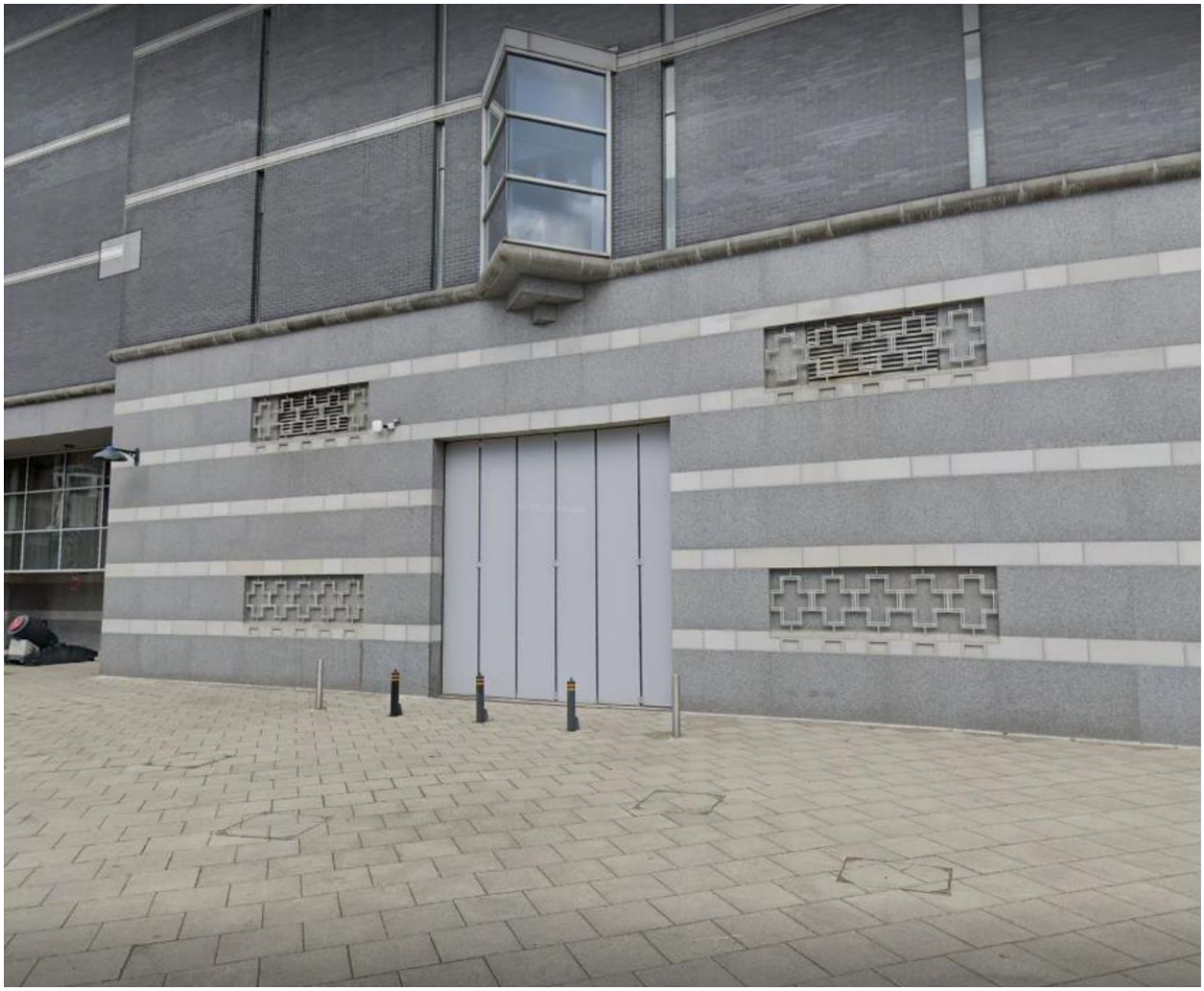
Option 2: (Additional information will need to be provided)

Exhibitors with larger items or a larger volume overall may wish to unload their self-drive cars/vans at the Royal Armouries loading bay via. **MUSEUM SQUARE** using the following Sat Nav address: Armouries Drive, Leeds, LS10 1LE.

1. Follow road sign directions for the CitiPark – Leeds Dock car park.
2. Drive past the CitiPark car park and Holiday Inn Express on your left.

3. This will take you a barrier that leads to the Royal Armouries Hall loading bay.

4. Press the buzzer and let the team know you are here for “BMSS 2026” in Royal Armouries Hall. They will let you through the barriers.
5. When the barriers have lowered, drive through at a speed of 5mph maximum. The Royal Armouries staff will guide you from this point.



6. There is a maximum of 7 vehicles permitted within the loading bay area at any one time. The BMSS meetings team will require further information regarding expected arrival times and vehicle information. This will be communicated *via* email to the exhibitors listed contacts.

PARKING PROCEDURES:

Vehicles cannot be left unattended in the Royal Armouries loading bay or Museum Square. As soon as the vehicle has been unloaded, it must be removed off site to the nearest parking.

Organisers/exhibitors cannot start setting up their stand until they have removed their vehicle.

The Royal Armouries does not have car park facilities and therefore vehicles need to park in authorized areas near the venue. The most convenient parking is detailed below.

CitiPark Leeds Dock: The closest parking is available close by at CitiPark Leeds Dock. Pre-bookings are available. CitiPark Leeds Dock

HEALTH & SAFETY:

INSURANCE/SECURITY

It is the responsibility of all event organisers/contractors to ensure that you have sufficient insurance cover for the event.
Event organisers/contractors must take care of their equipment/belongings.
Exhibitors' stands and exhibits on stands are **NOT** accepted into the custody or control of the venue, and exhibitors shall make their own insurance arrangements.

RISK ASSESSMENT

It is the responsibility of the exhibitors to ensure that a safe working environment is achieved. Individual exhibitors and their contactors need to submit risk assessments and method statements no later than **2 weeks prior** to the event where there is deemed to be a RISK associated with your stand.
If exhibitors are only bringing pop ups, literature, and laptops, we will not require any additional documents, but anything in addition to this will require a risk assessment and a copy of your PL insurance.

BUILD-UP AND BREAKDOWN

During event build-up and breakdown, the staff and contractors are required to wear a hi-vis vest and appropriate footwear (no flip flops, open toed shoes etc.) in order to access and work in the event space.
If there is rigging work being carried out in the exhibition space or if working at a height of more than 2 m, hard hats are enforced.
Please note that hi-vis vests or hard hats will not be supplied by the venue. You should ensure you have your appropriate PPE prior to arriving on site.

EXHIBITION PLOT, FURNITURE & POWER:

Each exhibitor will be allocated a 6ft x 2ft trestle table, two chairs and a tablecloth (double/triple/quadruple plots include this furniture *pro rata*).
Tables that are default provided are standard trestle tables and can hold a maximum of 100 kg. Please ensure that you do not exceed this weight limit.
Each exhibition plot will have power distribution with 2 x 13 amp sockets accessible. Please make us aware of any equipment that may not be suitable for this or will require a higher-than-average electricity supply.
Exhibitors are advised to bring 240V extension leads to ensure optimum power access.
It is a health and safety requirement that all electrical items are **PAT tested** and that any trailing cables are covered using a suitable cable cover. Please bring your own covers or other equipment needed to make your cabling tidy and prevent trip hazards.
Please make us aware if you are planning to bring in any large or unusual items as part of your exhibition.
Banners must be no wider than the space allocated and must not obstruct walkways.
Each exhibitor is responsible for keeping their stand clean and tidy. All packaging and boxes will need to be kept out of sight in storage and cleared away after the event has taken place. Please do not leave waste on site as this will incur an additional charge to BMSS.
Please note that exhibitors are not permitted to attach any materials to the walls, the pillars, or the windows anywhere within the building.

Exhibitors that do not require their default allocation of furniture should inform the BMSS Meetings Secretary by Wednesday 3rd September 2026.

FULL REGISTRATION BADGE & EXHIBITION PASS ACCESS:

As advertised, each exhibition plot booking includes two complimentary **full conference registrations** (multiple plot bookings include full complimentary registrations *pro rata*). These allow exhibitors to attend all scientific and social sessions, except for the conference dinner on Tuesday. The delegate registration badges that form part of your company's exhibition package will be issued in the name of your company and made available for collection at the registration desk. If you wish to swap these delegate badges between colleagues, please keep them in a safe place.

We will be seeking further information on attendees associated with exhibitors and sponsors who are assigned to presentations (poster, oral, partner presentations). This will help us to cross-check registration with our scientific schedule.

Note: Additional personnel attending the in-person meeting will need to **register here** as a delegate before the **21st of August 2026** registration deadline.

Tuesday 8th September – Pre event opening: Registration for exhibitors will be available within Royal Armouries Hall. Enter the museum by the main door and the exhibition hall is on your right-hand side.
Any exhibitor registration during the main event will be available in New Dock Hall (Day 1) or Vera Suite (Day 2-3).

CONFERENCE DINNER:

The conference dinner (Tuesday 9th September, 8.00 pm) will be held in New Dock Hall. Dinner will be preceded by a drinks reception in the War Gallery at Royal Armouries starting at 7.00 pm. This is a great opportunity to view the exhibitions and network.

Sponsors' & Exhibitors' representatives wishing to attend the conference dinner and drinks reception are required to purchase a ticket (on-line) for the event in advance.

The deadline for purchasing conference dinner tickets is ***midnight on the 21st of August 2026.***

Please inform the BMSS Administrator: admin@bmss.org.uk, **by the 21st August 2026** if colleagues attending the event have any specific dietary or accessibility requirements that/which need to be taken into account during the event.

Further social programme information can be found on the event webpages.

SCIENTIFIC PROGRAMME & ABSTRACTS:

The full scientific programme and E-Abstract Book (password protected) will be available for download prior to the start of the meeting on the BMSS Meeting 2026 website.

WIFI:

Free Wi-Fi is available within the Royal Armouries:

Main Museum Building:
Username: RAMEVENTFREEWIFI
Password: G3tmeonl1ne!

New Dock Hall:
Username: NDH_FREEWIFI
Password: L3tmein!

ACCOMMODATION:

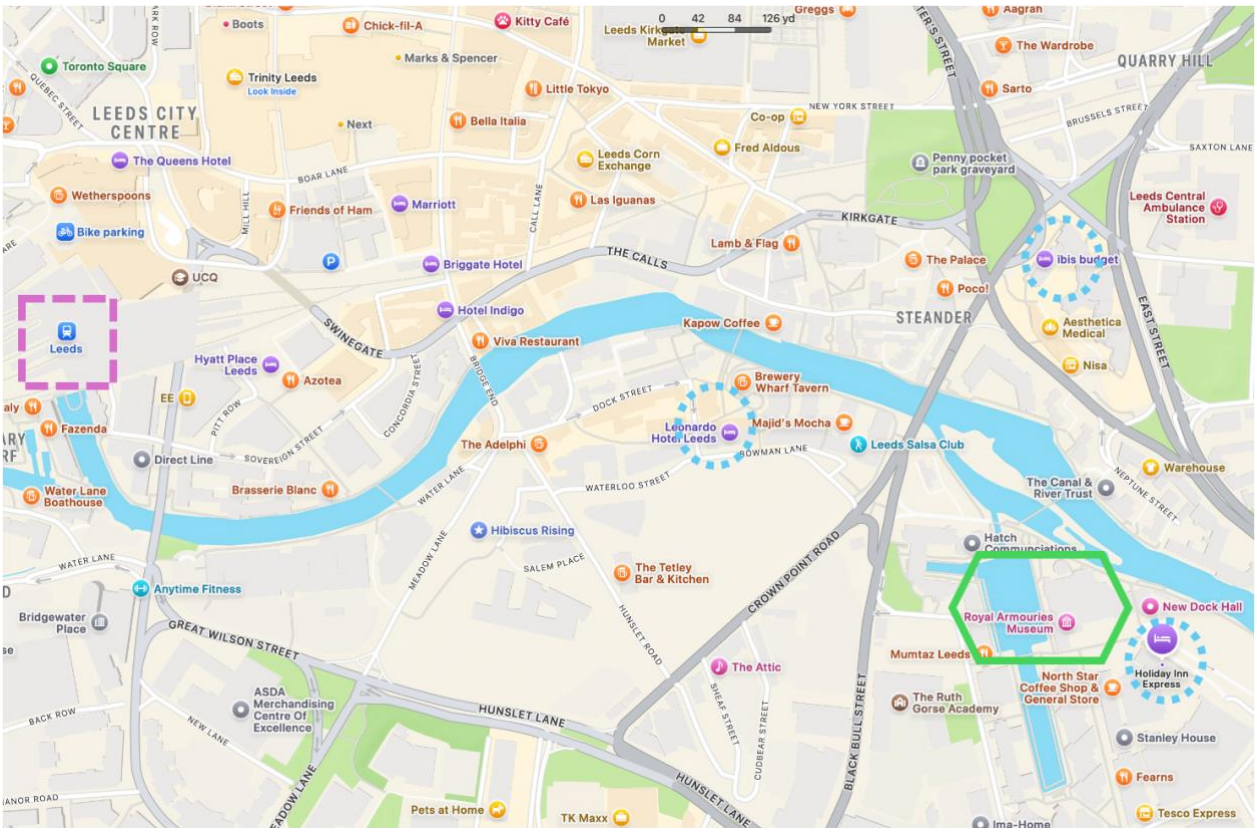
Accommodation is not included. Leeds has plentiful accommodation options available. Accommodation details and prices are available on the dedicated meeting accommodation website.

BMSS EXHIBITION MANAGEMENT/EXHIBITOR SUPPORT

BMSS Meetings Secretary: Kat Hollywood
[M]: +44 (0) 7852510245 [E]: katherine.hollywood@manchester.ac.uk
BMSS Administrator: Lisa Sage
[T]: +44 (0) 160 681 0562* [E]: admin@bmss.org.uk
[M]: +44 (0) 7919 532 872
** This number will NOT be staffed after Friday 5th September 2026.*

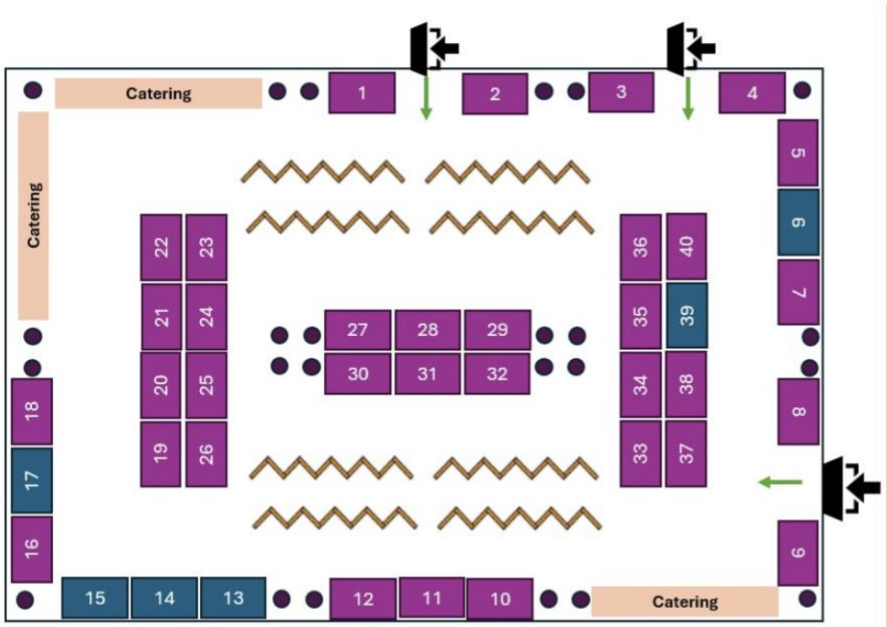
APPENDIX 1: BMSS MEETING 2026 CONFERENCE VENUE

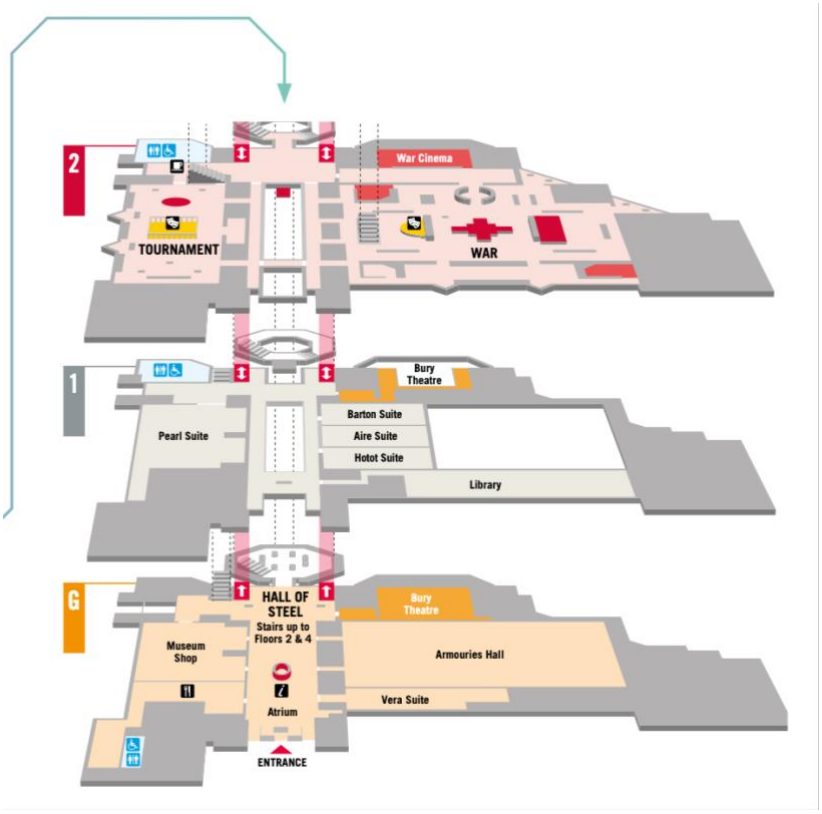
Royal Armouries 8th – 10th September 2026 (Royal Armouries Website).



Royal Armouries **Leeds Train Station** **Local Hotels**

APPENDIX 2: BMSS MEETING 2026 EXHIBITION FLOORPLAN (full version available on BMSS Website)



1. MS VISION
2. CK ISOTOPES
3. ATG SCIENTIFIC
4. COVARIS
5. VERDEL INSTRUMENTS
6.
7. SCIEX
8. FINTIEDE SOLUTIONS
9. JEOL
10. BIOPHARMA
11. RESTEK
12. VWR
13.
14.
15.
16. MERCK
17.
18. CHROMATOGRAPHY DIRECT
19. THERMO FISHER SCIENTIFIC
20. HAMAMATSU
21. AGILENT
22. GOSS INSTRUMENTS
23. PROMEGA
24. VRS RECRUITMENT
25. SP GENEVAC
26. SHIMADZU
27. VERULAM
28. CRAWFORD SCIENTIFIC
29. PROVIDION
30. KR ANALYTICAL
31. PEAK SCIENTIFIC
32. BRUKER
33. WATERS
34. WATERS
35. ADVION
36. DA VINCI
37. INPROCESS INSTRUMENTS
38. ANDSON BIOTECH
39.
40. CHIRUS

APPENDIX 3: ROYAL ARMOURIES MAP